

**Dr YASHWANT SINGH PARMAR UNIVERSITY OF  
HORTICULTURE & FORESTRY  
NAUNI-SOLAN (HP) -173 230**

# **PROSPECTUS**

**ACADEMIC SESSION 2018-19**



**FOR ADMISSION  
TO  
DOCTORAL PROGRAMME**

## IMPORTANT DATES

<b>Sr No</b>	<b>Particulars</b>	<b>Date</b>
1.	Last date of receipt of online application	03.01.2019
2.	Last date for receipt of online application with late fee of 1000/-	08.01.2019
3.	Date of counselling: i) College of Horticulture, Solan (Nauni) ii) College of Forestry, Solan (Nauni)	10.01.2019 (COH) 11.01.2019 (COF)
4.	Date of notification of selection/ waiting list	14.01.2019 after 5.00 PM
5.	Date of registration from selection list	18.01.2019
6.	Date of registration from waiting list	19.01.2019
7.	Commencement of Classes	21.01.2019

### Price:

#### Upto 3<sup>rd</sup> January, 2019

- ➔ Cost of Online Application for General Category Candidates: 1500/-
- ➔ Cost of Online Application for SC/ST/ PH Category Candidates: 1000/-

#### From 4<sup>th</sup> January to 8<sup>th</sup> January, 2019

- ➔ Cost of Online Application for General Category Candidates: 2500/-
- ➔ Cost of Online Application for SC/ST/ PH Category Candidates: 2000/-

## **DISCLAIMER**

1. The information contained in this Prospectus is of general nature for the candidates seeking admission in various Ph.D. Programmes of the University. It is neither an exhaustive nor a legal document. The information contained herein is believed to be correct at the time of publication. However, the University reserves the right to make any alteration without any notice in the provisions made in the prospectus, whereupon, the University will not be responsible for any hardship or expense incurred by any student or any other person for such changes, additions, omissions or errors, no matter how they are caused.
  
2. Candidates are advised to refer to the Academic Regulations and other Statutory/Administrative provisions applicable on a particular point of time on various aspects, viz., System of Education, Residence in the University Hostels, Award of Scholarships/ Stipends, Fellowships, Medals, Certificates of Merit, Conduct of the Students in the University, etc. They should also note that the provisions of the Act, Statutes and Academic Regulations or any other legal/administrative notifications, orders, instructions and fee structure can be changed by the Competent Authority at any time without any prior notice.

## *Chapter-I*

### **General Information**

#### **1.1 Historical Background**

Dr. Yashwant Singh Parmar University of Horticulture and Forestry, Nauni, Solan, was established on 1<sup>st</sup> December, 1985 with the objective to promote education, research and extension education in the fields of horticulture, forestry and allied disciplines. Late Dr. Yashwant Singh Parmar, the 1<sup>st</sup> Chief Minister and the architect of Himachal Pradesh perceived the importance of Horticulture and Forestry to develop and improve the State economy which led to the establishment of this University. Its history lies in erstwhile Himachal Agricultural College, Solan, established in 1962 and affiliated to the Panjab University. It became one of the Agriculture Campuses of Himachal Pradesh University on its formation in 1970. Consequent upon the establishment of Himachal Pradesh Krishi Vishwavidyalaya in 1978, this campus became its Horticulture Complex and finally in 1985, assumed the status of a State University, being the only University in the country engaged exclusively in teaching, research and extension in horticulture and forestry.

The University is located at Nauni in Solan district of Himachal Pradesh, 13 km from Solan on Solan-Rajgarh road, at an elevation of 1300 metres above mean sea level. Solan town is situated on national highway (NH-22) and is well connected by train and bus services.

The University has three constituent colleges, out of which, two are located at the main campus Nauni, one for horticulture and the other for forestry, having nine and seven departments, respectively offering undergraduate and postgraduate programmes in the concerned disciplines. The third College i.e., College of Horticulture & Forestry is located at Neri in Hamirpur District on Nadaun-Hamirpur state highway, about 9 Km from Hamirpur town and is well connected with bus service. The College offers three undergraduate degree programmes i.e., BSc (Hons.) Horticulture, BSc (Hons.) Forestry, BTech Biotechnology and MSc degree in a few disciplines of horticulture, forestry and allied disciplines. In addition, there are six Regional Research Stations, 12 Satellite Stations and five Krishi Vigyan Kendras (KVKs) situated in different zones of the State.

#### **1.2. System of Education**

The University follows the semester system of education which requires continuous hard work and regularity on the part of the students in the classes throughout the semester.

The education aims at an all-round development of the student for which the University provides all necessary facilities. Emphasis is laid on the high academic standards and discipline. The University also provides facilities for different games, sports, and other co-curricular activities (literary, cultural, hobby development, etc.). These activities are looked after by the Students' Welfare Organization.

#### **1.3 Faculty and Infrastructure**

##### **1.3.1 Faculty**

The University has a faculty of 230 teachers/scientists catering to the needs of teaching, research and extension education activities.

### **1.3.2 Laboratories & Research Farms**

The colleges have well equipped laboratories and class rooms with state of art instruments and teaching aids. Separate laboratories for conducting undergraduate practicals are available besides postgraduate laboratories catering to latest research. Being farm University, it has a vast experimental area at main campus of about 550 hectares provided with modern facilities like polyhouses, glass houses, mist chambers, sprinklers/drip irrigation system, precision farming etc. Besides, herbal garden and demonstration area serve as effective live tools for easy learning.

### **1.3.3 Satyanand Stokes Library**

The University library named after Satyanand Stokes, who was pioneer in introducing delicious varieties of apple in Himachal Pradesh and heralding a Horticultural revolution and economic prosperity in the state, has the credit of being pioneer in introducing latest information technology to automate library services. It initiated the computerized operations as early as in April 1989. Its whole collection has been computerized for electronic retrieval by creating in-house databases. It has been providing access to national and international databases available on CD-ROM and its online catalogue is electronically accessible. Ours is the first SAU library in the country which has been converted into a *Wi-Fi* library in 2003-04. The scientists/ teachers and students have been given electronic access to 2000 + e-journals through CERA: Consortium for e-resources in Agriculture. Besides this 120 journals are subscribed in hard copy form. All the PhD Theses with effect from 2000 onwards have been digitized under the ICAR Krishi Prabha Project and are available on-line. The Library is centrally located and housed in a beautiful building that offers excellent environment for study. The library has a unique collection of 70000 books in the field of Horticulture, Forestry and allied subjects. For linking the Regional Research Stations of the University with the library, the connectivity facilities have been established in all the Regional Stations of the University so that the scientist/ staff working there can access the latest information and be in a position to communicate fast through E-mail. The library offers PGS-501 course 'Library and Information Services' of 0+1 credit hours to MSc and PhD students.

### **1.3.4 Computer Centre and Information Network**

The University has a separate Computer Centre which provides information technology facilities to all staff and students, besides connectivity to National Network under Agricultural Research Information System (ARIS) of ICAR. All academic departments and offices within the campus have connectivity through Local Area Network for resource sharing and exchange of information. It is on global network through Internet and E-mail facilities. In addition, each College has full-fledged 'Education Technology Cell' providing free service to all the students. There is also one Bioinformatic Sub-Centre which provides support base in bioinformatics and access to various databases and softwares in specific areas of horticulture and forestry.

### **1.3.5 Students Welfare Activities**

The Students' Welfare Organization of the University attends to the residential requirements, sports, cultural/co-curricular activities and medical care of the students.

### **1.3.5.1. Hostels**

The University has 15 hostels, five for boys and nine for girls and one international hostel for foreign national students. Each hostel has a common room equipped with TV, facilities for indoor games and badminton court. Important newspapers and magazines are also subscribed for general reading of the students. The accommodation in the hostels is allotted purely on the basis of merit subject to its availability.

### **1.3.5.2. Other Welfare Activities**

The University has a placement cell for career counselling and a big playground where facilities for all outdoor games and sports exist with a gymnasium hall. Dr. L. S. Negi Auditorium, with a seating capacity of about 1100, has facility for various students' activities. The students are encouraged to participate in District, State and Inter-University competitions. The Campus has facilities of well-equipped health centre, student centre, shopping centre, banks and post office.

## **1.4. Academic Programme**

The normal duration for PhD programme is 6 Semesters (3-years). The Academic Session comprises two semesters each of 21 weeks and two semester breaks.

## **1.5. Financial Assistance**

- |   |   |           |
|---|---|-----------|
| i) University Merit Scholarship<br>(one in each discipline)                       | : | 5000/- PM |
| ii) University Stipend<br>(for HP domiciles not getting any financial assistance) | : | 2500/- PM |

### **1.5.1 ICAR Fellowship**

This fellowship is awarded by the ICAR on the basis of All India Competitive Examination @ 15000/- per month with a contingent grant of 10000/- per annum.

Number of other agencies such as Inspire (DST), Aspee Foundation, CSIR etc. also award fellowship to Doctoral Programmes. The applications for these fellowships are to be submitted to the awarding agencies through the concerned Dean.

## **1.6. Medals**

Gold Medals are awarded at the University level according to the provision of Academic Regulations to a student who tops in both the Colleges.

## **1.7. Certificate of Merit**

The University awards Certificate of Merit to the students securing an OGPA of 8.00/10.00 and above.

## Chapter-II

### Admission Rules

#### 2.1 Educational Programme

The Educational Programme of the University is laboratory and field oriented alongwith class-room teaching with an objective of imparting quality education in Horticulture, Forestry and its allied sciences.

#### 2.2 Programme of Studies and Admission Capacity

College of Horticulture, Solan (Nauni)	Number of Seats				
	HP Quota			Self-financing Seats	ICAR Quota
	General	SC	ST		
Agri-business Management	2	-	-	2	-
Business Management	2	-	-	2	-
Entomology	2	1	-	3	2
Floriculture & Landscape Architecture	2	-	1	3	1
Food Technology	3	-	-	3	1
Fruit Science	2	1	-	3	1
Molecular Biology & Biotechnology	3	-	-	3	1
Plant Pathology	1	1	1	3	1
Seed Science & Technology	3	-	-	3	1
Vegetable Science	2	1	-	3	1
<b>Total</b>	<b>22</b>	<b>4</b>	<b>2</b>	<b>28</b>	<b>9</b>

College of Forestry, Solan (Nauni)	Number of Seats				
	HP Quota			Self-financing Seats	ICAR Quota
	General	SC	ST		
Agricultural Economics	3	-	-	3	1
Agroforestry	2	1	-	3	1
Environmental Science	3	-	-	3	1
Forest Genetic Resources	2	-	1	3	1
Medicinal & Aromatic Plants	2	1	-	3	1
Microbiology	2	1	-	3	1
Silviculture	2	-	-	2	1
Soil Science	3	-	-	3	1
Statistics	1	1	-	2	1
Wood Science & Technology	1	-	1	2	-
<b>Total</b>	<b>21</b>	<b>4</b>	<b>2</b>	<b>27</b>	<b>9</b>

**NOTE:**

- i) HP Quota: These seats are for the candidates who are bonafide Himachali. However, if some normal seats remain vacant, the candidates having passed their qualifying examination from the institution/university situated in territorial jurisdiction of Himachal Pradesh will be considered on merit basis.
- ii) Self-financing seats: These seats are for all eligible candidates across the country.
- iii) The seats shown under ICAR quota shall be filled up through an all India competitive examination conducted by the ICAR.
- iv) In case the candidates in either of the two categories i.e., SC/ ST are not available, the seat(s) will be interchangeable.
- v) In case the candidates in both categories i.e., SC/ ST are not available, the seat(s) will be filled from general category candidates of HP quota.
- vi) The student admitted for self-financing seat shall be treated at par with other students for the purpose of scholarships as per rules of the University.
- vii) The candidates admitted to self-financing seat shall not be shifted to normal seat under any circumstances. These seats can be increased/decreased keeping in view the availability of infrastructure and faculty.

**2.3 Nomenclature of Degrees awarded****College of Horticulture**

1. PhD Entomology
2. PhD Floriculture & Landscape Architecture
3. PhD Food Technology
4. PhD Fruit Science
5. PhD Molecular Biology & Biotechnology
6. PhD Plant Pathology
7. PhD Seed Science & Technology
8. PhD Vegetable Science
9. PhD Agri-business Management
10. PhD Business Management

**College of Forestry**

1. PhD Agricultural Economics
2. PhD (Forestry) Agroforestry
3. PhD (Forestry) Forest Genetic Resources
4. PhD (Forestry) Medicinal & Aromatic Plants
5. PhD (Forestry) Wood Science & Technology
6. PhD (Forestry) Silviculture
7. PhD Environmental Science
8. PhD Microbiology
9. PhD Soil Science
10. PhD Statistics

**2.4 Counselling for PhD programme**

The admission shall be made on the basis of merit of the qualifying degree.



## **2.5 Minimum Eligibility Qualification**

The minimum eligibility qualification in respect of different disciplines shall be as under:-

### **PhD (Floriculture & Landscape Architecture, Fruit Science, Vegetable Science and Seed Science & Technology)**

MSc degree in concerned discipline with research thesis/ dissertation in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Food Technology**

MSc degree in Food Technology/ Food Science & Technology/M Tech degree in Food Technology with research thesis/ dissertation in partial fulfilment of the programme under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Entomology**

MSc degree in Entomology/ Nematology with research thesis/ dissertation submitted in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis. However, if any seat still remains vacant, the candidates with MSc (Zoology) with specialization in Entomology will be considered on merit basis.

### **PhD Plant Pathology**

MSc degree in Plant Pathology/ Mycology & Plant Pathology with research thesis/ dissertation in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Molecular Biology & Biotechnology**

MSc degree in Molecular Biology & Biotechnology/ Biotechnology/M Tech degree in Molecular Biology & Biotechnology/ Biotechnology with research thesis/ dissertation in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Agri-business Management**

Master's degree in Agricultural Business Management/ Agricultural Marketing/ Business Management with specialization in Agriculture/ Fisheries/ Forestry/ Rural Business Management with research project report in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Business Management**

Master's degree in Business Management/ Business administration/ Agribusiness Management with research project report in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD (Forestry) Agroforestry, Forest Genetic Resources, Medicinal & Aromatic Plants, Silviculture, Wood Science & Technology**

MSc degree in concerned discipline with research thesis/ dissertation in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs)/ FRI with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

**Proviso:** In case, if any seat remains vacant in any of these disciplines, the candidates from across other disciplines within this group will also be considered on merit basis.

### **PhD Soil Science**

MSc degree in Soil Science with research thesis/ dissertation in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Agricultural Economics**

MSc degree in Agricultural Economics/ Economics with research thesis/ dissertation in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Microbiology**

MSc degree in Microbiology/ Agri. Microbiology with research thesis/ dissertation in partial fulfilment of the programme in the concerned discipline under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the

candidates passing their degree from UGC recognised Universities will be considered on merit basis.

### **PhD Environmental Science**

MSc Environmental Science/ MSc (Forestry) Environmental Management with research thesis/ dissertation in partial fulfilment of the programme under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities will be considered on merit basis.

**Proviso:** In case, any seat remains vacant, the candidates with MSc Forestry/ Horticulture/ Agriculture and its allied disciplines shall be considered on merit basis.

### **PhD Statistics**

MSc Statistics/ Agricultural Statistics with thesis/ dissertation in partial fulfilment of the programme under ICAR-AU system (SAUs/ CAUs) with an OGPA of 6.50/10 (65% marks). If some seats remain vacant, the candidates passing their degree from UGC recognised Universities (with or without thesis/ dissertation) will be considered on merit basis.

## **2.6 General Conditions/Instructions for Admission**

- (i) The prescribed minimum marks in all the programmes shall be relaxed by 5% in the case of SC/ ST candidates and in service nominees.
- (ii) The admission of in-service nominees of HP Government nominees/ HP Government Undertakings/ ICAR nominees will normally be limited to one seat in each discipline over and above the approved intake capacity.
- (iii) The candidate would be deemed to have passed the qualifying examination only after his/ her result has been formally declared by the University on or before the date of counselling duly supported by PDC/ Result Notification issued by the Competent Authority. However, in case of the candidate passing his/ her qualifying examination from this university, the PDC/ Result Notification issued by the Registrar or a Certificate issued by the Head of the Department to the effect of having passed thesis *viva-voce* examination held in respect of the candidate will be accepted.
- (iv) The OGPA will be converted into percentage of marks on per cent basis.
- (v) The candidate must bring all the original certificates along with MSc thesis/ dissertation and transcript of academic record in original at the time of counselling.
- (vi) No separate call letter for attending the counselling shall be sent. The candidates shall have to ascertain their eligibility before attending the counselling.
- (vii) Personal appearance in the counselling on scheduled date and time shall be compulsory.
- (viii) No TA/DA is admissible for attending the counselling.

## **2.7 Reservation of Seats**

Admission shall be open to all eligible persons subject to the reservation of seats as under:-

- a) 25% of the total seats shall be filled up by the ICAR quota through an All India Entrance Examination conducted by the Indian Council of Agricultural Research, New Delhi.
- b) From the remaining seats, 50% of the seats shall be reserved for the HP Quota (These seats are for the candidates who are bonafide/ domicile Himachali. However, if some normal seats remain vacant, the candidates having passed their qualifying examination from the institution/ university situated in territorial jurisdiction of Himachal Pradesh will be considered on merit basis) and shall be filled up by this University as normal seats in the following manner:-

Out of these 50% seats, 15% of the seats shall be reserved for Scheduled Caste candidates and 7.5% seats for ST candidates for Scheduled Tribe candidates (totalling 22.5% reserved seats), while the remaining seats shall be kept for general category candidates. However, the reservation for SC/ST candidates shall be made in accordance with 100 point roster system in each college by arranging disciplines alphabetically and filling the assigned reserved seats discipline-wise only. In case, the seat assigned to SC/ST category remains vacant due to non-availability of candidates, the same shall be filled from general category.

- c) Remaining 50% seats shall be open for all at National level and shall be filled up by the University as self-financing seats.

5% of the total seats shall be reserved for the PH candidates having permanent disability of not less than 40% (Low vision, hearing impairment, locomotor disability or cerebral palsy) found suitable by the admission committee, provided the candidate is otherwise fit for admission. The candidates will be required to perform field operations, activities pertaining to Horticulture/ Forestry and allied disciplines. These seats will be over and above the intake capacity and may remain vacant in case of non-availability of suitable candidates in this category.

## **2.8 Basis of Admission**

- a) The basis of admission shall be the merit of qualifying degree examination only.
- b) While determining the merit, the following percentage of marks shall be added to the result of those who have distinguished themselves in sports and games recognized by the Indian Olympic Association/Association of Indian Universities and for significant participation in NCC and co-curricular activities:-

### **A. Sports/ Games**

- i. Sportsperson(s) who have represented India in any International Competition like Olympic games/ World Championship and obtained 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position. 5%
- ii. Sportsperson(s) who have represented India in any International Competition like Olympic games/ World Championship. 4%
- iii. Sportsperson(s) who have represented the State in a National Competition and obtained 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position conducted by Statutory Sports Bodies (SAI, IOA, National Sports Federation). 3%

- iv. Sportsperson(s) who have represented the State in a National Competition conducted by the Statutory Sports Bodies (SAI, IOA, National Sports Federation). 2%
- v. Sportsperson(s) who have obtained 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position by representing their University in the Inter-university Competition conducted by the Inter-University Sports Board/ ICAR. 2%

OR

Sportsperson(s) who have obtained 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position at the State Sports/ Games organized by the State Government.

- vi. Sportsperson(s) who have represented their University in the Inter-University tournament conducted by the Inter University Sports Board/ ICAR. 1%
- vii. Sportsperson(s) who have obtained 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position at the University Level/ District Level organized by Statutory Sports body of the State. 1%

**B. NCC**

- i. Having “C” Certificate and participated in the National Republic Day Parade. 3%
- ii. Having “C” Certificate only or participated in the National Republic Day Parade. 2%

**C. Scouting**

- i. Participation in Jamboree organized by Government of India at National Level and having certificate of appreciation from the President of India. 3%
- ii. Participation in Jamboree in the State/ Government of India. 2%

**D. NSS**

- i. Participation in the National Integration Camp or National Mega Camp of minimum 7 days duration organized by the Government of India outside the State. 2%
- ii. Participation in National Integration Camp or National Mega Camp of minimum 7 days duration organized by the Government of India. 1%

**E. Cultural Activities**

- i. Participated at International Level and obtained 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> Position organized/sponsored by the Statutory Body of the Government of India. 5%

- ii. Participated at International Level organized/sponsored by the Statutory Body of the Government of India. 4%
- iii. Participated at National Level organized/sponsored by the Statutory Body of the Government of India and obtained 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> position. 3%
- iv. Participated at National Level organized/sponsored by the Statutory Body of the Government of India. 2%
- v. 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> Position at the Inter-University Level/ State Level/ ICAR Youth Festival organized by the State Government/Department. 2%
- vi. Participated at the State level organized by the State Government Department. 1%

**Provided that:**

1. The above weightage can be availed of only once and only when the position obtained/ participation made is not earlier than four academic years preceding the year of admission.
  2. Only one of the above weightage, which is the most beneficial to a candidate, shall be allowed while determining relative merit.
  3. The games/ sports should have been organized by the Sports Authority of India/ Indian Olympic Association/ Inter-University Sports Board/ State Government/ ICAR.
  4. All sports/ games/ cultural activities (literary activities and fine art) recognized by the Government of Himachal Pradesh will only be recognized by the Dr Y S Parmar University of Horticulture & Forestry for giving weightage in admissions to various programmes.
- c) In case two or more candidates obtain the same percentage of marks, the candidate who is elder in age shall be considered for admission.
- d) The merit of the candidates will be determined keeping in view the reservation of various categories of seats.

**2.9 Refusal of Admission**

The past conduct of a candidate shall be considered while deciding his/her admission. If it is found that the candidate has been indulging in act of indiscipline or guilty of having organized unlawful demonstration or has affiliated with any political organization etc., he/she may be refused admission by the Admission Committee. Such candidates as have been rusticated/ debarred shall not be admitted during the period of disqualification.

The Vice-Chancellor reserves the right to refuse admission to any candidate whose admission in his opinion, is not in the interest of the University.

**NOTE:**

1. In case of any doubt, decision of the Vice-Chancellor will be final.
2. If it is found, at any time, that a candidate obtained admission by misrepresentation of facts or that candidate has availed some benefit which was not due to him/her or if a candidate has been admitted/selected due to inadvertent error, the Registrar may at his discretion, cancel his/her admission.

## *Chapter-III*

### COUNSELLING

#### 3.1 PhD Programme

No separate intimation will be sent and, as such, the candidates are required to attend the Counselling on scheduled date in the main campus of the University.

The counselling for all the available seats shall be made on merit on the basis of (i) OGPA/ percentage of marks obtained in MSc degree and (ii) weightage for participation in sports/ co-curricular activities, if any. Category-wise selection shall be made by the counselling committee on scheduled dates mentioned in important dates. The normal seats in each discipline have been assigned to general category, SC category and ST category in accordance with the 100 point roster and shall be filled accordingly. In case, the candidate belonging to SC category/ ST category is not available, the said reserved seat shall be allotted to candidate belonging to general category in accordance with his/her merit. However, the self-financing seats are open at national level.

The candidates are required to bring with them the following documents in ORIGINAL alongwith a set of attested copies of all the original certificates for verification failing which they shall not be allowed to participate in the counselling:-

1. 10<sup>th</sup> certificate
2. 10+2 level certificate
3. BSc degree certificate and Transcript of academic record
4. MSc degree certificate and Transcript of academic record
5. Copy of MSc Thesis/ dissertation
6. Character certificate from the Institution last attended
7. Himachali bonafide certificate (if applicable)
8. Certificate for participation in sports/co-curricular activities (if applicable)
9. SC/ ST certificate (if applicable)
10. Physical disability certificate issued from a duly constituted and authorized medical board (if applicable)

*Under no circumstances candidates without original certificates shall be allowed to participate in the counselling.*

Discipline-wise selection list and waiting list shall be notified on the day as mentioned in the important dates. The candidates from selection list shall be required to deposit fee and get themselves registered on the day fixed for the registration failing which the seat shall be offered to the next candidates placed on the waiting list.

#### 3.2 Migration Certificate

Each admitted student is to submit migration certificate within one year of admission, failing which his/her admission shall be cancelled.

### 3.3 Advisement

Newly admitted students shall present themselves to the Dean of the College on the day notified by the Registrar for advisement. Newly admitted students shall be assigned to Staff Advisors by the Dean of the College.

The advisor shall help the student(s) in planning the programme of his/her studies and the choice of courses. The advisor shall also guide the students in determining the credit load which he/she can carry in each semester and shall advise him/her regarding adding/withdrawing of the course(s) during a semester. Each advisor shall maintain a close contact with his/her advisee(s) and keep them abreast of their progress.

### 3.4 Registration

Registration of selected candidates shall be completed on the date notified by the Registrar mentioned in the Academic Calendar/ Important dates. The process of registration is as under:-

- i) Medical check-up of fresh students
- ii) Meeting with Advisor, enrolment of students in different courses by concerned teacher
- iii) Depositing of the receipt of payment of fee and other dues in office of the Dean of the College.
- iv) Depositing registration cards duly filled in by the student and signed by the Advisor and teacher, in the Dean's office.
- v) Meeting with the SWO/Hostel Warden for allotment of room.

### 3.5 Details of Fee (Normal Seats)

Sr No	Particulars	Fee ( )	Remarks
1.	Admission fee	5000	At the time of admission
2.	Registration fee	3000	Annual
3.	Tuition fee (exempted in case of girls belonging to HP-BPL families)	18000	Semester-wise
4.	Continuation fee	1500	Semester-wise from 2 <sup>nd</sup> Semester
5.	Fee for change of course	300	At the time of change of course
6.	Late admission/ registration	1000	Per day
7.	Re-registration fee	2000	At the time of re-admission
8.	Sports, games and youth welfare activity	1000	Semester-wise
9.	Examination fee	3000	Semester-wise
10.	Comprehensive examination fee	5000	At the time of comprehensive examination
11.	Thesis fee	5000	At the time of submission/ re-submission of thesis
12.	Infra-structure development/ maintenance fund	1500	Semester-wise
13.	Placement guidance Fee	50	Semester-wise
14.	Identity card fee	100	At the time of admission



15.	Library card fee	100	Annual
16.	Library service charges	500	Semester-wise
17.	College security (Refundable)	500	At the time of admission
18.	Library security (Refundable)	500	At the time of admission
19.	Amalgamated fund	1000	Semester-wise
20.	Medical charges	500	Semester-wise
21.	CSA fund	150	Semester-wise
22.	Bus fare:		
	→ Non-hostellers (Except day scholars staying nearby Nauni)	1200	semester-wise
	→ Hostellers & day scholars staying nearby Nauni	700	semester-wise
<b>Hostellers Only</b>			
23.	Room rent (Exempted in case of SC/ST students):		
	→ Sharing accommodation	1000	Semester-wise
	→ Cubical	2000	Semester-wise
24.	Hostel security (refundable)	300	At the time of admission
25.	Mess security (adjusted in the last bill)	2000	At the time of admission
26.	Water charges	100	Semester-wise
27.	Mess service charges	1500	Semester-wise
28.	Garbage collection charges	180	Semester-wise
29.	Maintenance charges	1000	Semester-wise
30.	Utensil & crockery charges	200	Semester-wise
31.	Common room charges	200	Semester-wise
32.	Electricity charges	1200	Semester-wise

**Note:**

- i) In case, two siblings of same parents are admitted to same or different Academic Programme of the University, fee concession @ 50% of tuition fee will be given to younger one.
- ii) No fee except food charges shall be paid by the students admitted under PH category.
- iii) All the securities must be claimed within one year of leaving the University, failing which the same shall stand forfeited.
- iv) The above fee structure is liable to be changed at any time without any notice to this effect.

**Approximate fee (in ₹) at the time of admission**

	Fee	College Security	Bus Fare	Hostel Charges	Hostel Security	Total
Non-Hosteller	33700	1000	1200	-	-	35900
Hosteller	33700	1000	700	5380	2300	43080

**3.6 Self-financing Seats**

In addition to above fee structure, a candidate selected for admission to self-financing seat shall have to pay an additional fee of Rs. 40,000/- per semester.

**Approximate fee (in ) at the time of admission**

	Fee	College Security	Bus Fare	Hostel Charges	Hostel Security	Total
Non-Hosteller	33700 + 40000	1000	1200	-	-	75900
Hosteller	33700 + 40000	1000	700	5380	2300	83080

**Club Fee**

The University would provide matching grant out of amalgamated fund on the formation of the clubs such as badminton, table tennis, music, cultural and literary, dramatics and any other club recognized by the University.

**3.7 Fee for various types of certificates**

1.	Degree Charges	1500
2.	Provisional Degree Certificate	300
3.	Transcript of Academic Record	300
4.	Duplicate Provisional Degree Certificate	1000
5.	Duplicate Transcript of Academic Record	1000
6.	Duplicate Semester Report	100
7.	Inter-University Migration Certificate	1000
8.	Duplicate Degree Certificate	3000
9.	Duplicate Migration Certificate	2000
10.	Transfer Certificate	200
11.	Personality Development Fee (payable only in 3 <sup>rd</sup> Semester)	500
12.	Fine for absence per lecture	50
13.	Fine for absence per day	300

*Chapter-IV*

**UNIVERSITY GRANTS COMMISSION**

**UGC REGULATIONS  
ON CURBING THE MENACE OF RAGGING IN  
HIGHER EDUCATIONAL INSTITUTIONS, 2009  
(under Section 26(1)(g) of the University Grants Commission Act, 1956)  
New Delhi – 110 002, the 17<sup>th</sup> June, 2009**

**F.1-16/2007(CPP-II)**

**PREAMBLE**

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 08.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in-disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear of apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment to embarrassment so as to adversely affect the physique or psyche of such fresher or any student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students of the university, the University Grants Commission, in consultation with the Councils, brings forth this regulation.

**4.1 Title, commencement and applicability:**

- 4.1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 4.1.2 They shall come into force from the date of their publication in the Official Gazette.
- 4.1.3 They shall apply to all the Institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

## **4.2 Objectives:**

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in-disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear of apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from Universities, deemed universities and other higher education institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these regulations and the appropriate law in force.

## **4.3 What constitutes Ragging:**

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any fresher or any other student.
- b) Indulging in rowdy or in-disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act or perform something which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of a fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health of a person.
- h) Any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student.

with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

#### **4.4 Measures for prohibition of ragging at the institution level:**

- a) No Institution or any part of it thereof, including its elements, including, but not limited to the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these regulations, to achieve the objective of eliminating ragging, within the institution or outside.
- b) All institutions shall take action in accordance with these regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

#### **4.5 Measures for prevention of ragging at the Institution level:**

##### **4.5.1 An institution shall take the following steps in regard to admission or registration of students; namely,**

- a) Every public declaration of intent by any institution, in any electronic, audio-visual on print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the Institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging helpline and all the important functionaries in the institution, including but not limited to the Head of the Institution, faculty members, members of the Anti-Ragging Committees and Anti-ragging squads, District and Sub-divisional authorities, wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/ instruction booklet or the prospectus.

- a) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating University shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of regulation 5.1 of these regulations.
- b) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure-I to these regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging

and the punishments prescribed, both under penal laws as well as under these regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

- c) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- d) The application for admission shall be accompanied by a document in the form of, or annexed to, the school leaving certificate/transfer certificate/migration certificate/character certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the School or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- e) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure-I and Annexure-II to these regulations respectively along with his/her application.
- f) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as hostel wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
- g) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, prominently display posters depicting the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on notice boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- h) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- i) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by anti-ragging squad, referred to in these regulations and

volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.

- j) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.

**4.5.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;**

- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these regulations, wardens, Head of the Institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- b) The institution, through the leaflet specified in clause (a) of Regulation 5.2 of these regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- c) The leaflet specified in clause (a) of regulation 5.2 of these regulations shall inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the senior students, and that any attempt of ragging shall be promptly reported to the anti-ragging squad or to the warden or to the head of the institution, as the case may be.
- d) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counselling of both freshers and senior students; (ii) joint orientation programme of freshers and seniors to be addressed by the head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration (v) as far respective hostels to instil a feeling of confidence among the freshers.
- e) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- f) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- g) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.

- h) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- i) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- j) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- k) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (f) of Regulation 5.1 of these regulations at the time of admission or registration, as the case may be, during each academic year.
- l) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- m) The head of the institution shall, on the basis of the information provided by the student, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.

#### **4.5.3 Every institution shall constitute the following bodies; namely,**

- a) Every Institution shall constitute to be known as the anti-ragging committee to be nominated and headed by the head of the institution, and consisting of representatives of civil and police administration, local media, non-government organizations involved in youth activities, representatives of faculty members, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
- b) It shall be the duty of the anti-ragging committee to ensure compliance with the provisions of these regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the anti-ragging squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the anti-ragging squad to be nominated by the head of the institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

Provided that the anti-ragging squad shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the anti-ragging squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the anti-ragging squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member



of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the anti-ragging committee for action under clause (a) of regulation 8.1

Provided that the anti-ragging squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

#### **4.5.4 Every institution shall take the following other measures, namely;**

- a) The warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
- b) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employees, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the head of the institution or members of the anti-ragging squad or members of the anti-ragging committee or the wardens, as may be required.
- c) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the migration/transfer certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his/her course of study in the institution.
- d) Notwithstanding anything contained in these regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.

#### **4.6 Action to be taken by the Head of the institution:**

On receipt of the recommendation of the anti-ragging squad or on receipt of any information concerning any reported incident of ragging, the Head of the Institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the anti-ragging committee authorized by him in this behalf, proceed to file a first information report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- a) Abetment to ragging
- b) Criminal conspiracy to rag
- c) Unlawful assembly and rioting while ragging

- d) Public nuisance created during ragging
- e) Violation of decency and morals through ragging
- f) Injury to body, causing hurt or grievous hurt
- g) Wrongful restraint
- h) Wrongful confinement
- i) Use of criminal force
- j) Assault as well as sexual offences or unnatural offences
- k) Extortion
- l) Criminal trespass
- m) Offences against property
- n) Criminal intimidation
- o) Attempts to commit any or all of the above mentioned offences against the victim(s)
- p) Threat to commit any or all of the above mentioned offences against the victim(s)
- q) Physical or psychological humiliation
- r) All other offences following from the definition of “Ragging”

Provided that the head of the institution shall forthwith report the occurrence of the incident of ragging to the district level anti-ragging committee and the nodal officer of the affiliating university, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 8 of these regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

#### **4.7 Duties and Responsibilities of the Commission and the Councils:**

##### **4.7.1 The Commission shall, with regard to providing/facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely,**

- a) The Commission shall establish, fund and operate, a toll free anti-ragging helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the anti-ragging helpline shall be simultaneously relayed to the head of the institution, the warden of the hostels, the concerned District Authorities and if so required, the District Magistrate and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the Institution shall be obliged to act immediately in response to the information received from the anti-ragging helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti-ragging squads, district and sub-divisional authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.

- e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- f) The Commission shall make available the data base to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non-compliance with these Regulations to the Councils and to such bodies as may be authorized by the Commission or by the Central Government.

**4.7.2 The Commission shall take the following regulatory steps, namely;**

- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the commission that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation ranking or grading by NAAC or by any other authorized accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental Agency responsible for monitoring the database maintained by the Commission under clause (f) of Regulation 7.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the Country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for

monitoring the database maintained by the Commission appointed under clause (f) of Regulation 7.1.

#### **4.8 Administrative action in the event of ragging:**

##### **4.8.1 The Institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:**

- a) The Anti-ragging Committee of the University shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-ragging Squad.
- b) The Anti-ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
  - Suspension from attending the classes and academic privileges
  - Withholding/withdrawing scholarship/fellowship and other benefits
  - Debarring from appearing in any test/examination or other evaluation process
  - Withholding results
  - Debarring from representing the University in any regional, national or international meet, tournament, youth festival, etc
  - Suspension/expulsion from the hostel
  - Cancellation of admission
  - Rustication from the University for period ranging from one to four Semesters
  - Expulsion from the University and consequent debarring from admission to any other institution/University for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the University shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-ragging Committee shall lie,
  - i. In case of an order of an institution, affiliated to or constituent part, of a University, to the Vice Chancellor of the University.
  - ii. In case of an order of a University, to its Chancellor.
  - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

##### **4.8.2 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who displays an apathetic or insensitive attitude towards complaints of ragging, or who fails to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate**

**departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.**

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

**4.8.3 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely;**

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
- ii. Withholding any grant allocated.
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared by all Councils.

**Contacts in case of “Ragging”**

Fax No. 01792-252 242 and 01792-252 603

Web site: [www.yspuniversity.ac.in](http://www.yspuniversity.ac.in)

<b>Sr No</b>	<b>Designation</b>	<b>E-mail Address</b>	<b>Telephone Numbers (10.00 AM to 5.00 PM)</b>
1.	Vice-Chancellor	vcuhf@yspuniversity.ac.in	01792-252363
2.	Dean, College of Horticulture, Solan (Nauni)	deancoh@yspuniversity.ac.in	01792-252344
3.	Dean, College of Forestry, Solan (Nauni)	deancof@yspuniversity.ac.in	01792-252354
4.	Students' Welfare Officer	swo@yspuniversity.ac.in	01792-252312
5.	Registrar	registrar@yspuniversity.ac.in	01792-252219

**AFFIDAVIT BY THE STUDENT**

**(Note: To be submitted by the admitted candidates only)**

- 1) I, \_\_\_\_\_ S/O, D/O Shri/ Smt. \_\_\_\_\_, having been admitted to \_\_\_\_\_, have received a copy of the Academic Regulations on Ragging carefully read and fully understood the provisions contained in the said Regulations.
- 2) I am fully aware as to what constitutes ragging and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that:-
  - a) I will not indulge in any behaviour or act that may be constituted as ragging under Academic Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment under the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

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**Signature of deponent**

**Name:** \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ month \_\_\_\_\_ Year

\_\_\_\_\_  
**Counter Signature of Parent/ Guardian**

\_\_\_\_\_  
**Signature of Deponent**

**NOTE:** It is mandatory for all the students of this University to fill the undertaking online at [www.amanmovement.org](http://www.amanmovement.org) or [www.antiragging.in](http://www.antiragging.in)

### Academic Calendar

Sr. No.	Particulars	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
1.	Counselling for admission to PhD Programme in the College of Horticulture, Solan (Nauni)	-	10.01.2019
2.	Counselling for admission to PhD Programme in the College of Forestry, Solan (Nauni)	-	11.01.2019
3.	Registration of new entrants to PhD Programme from selection list	-	18.01.2019
4.	Registration of new entrants to PhD Programme from waiting list	-	19.01.2019
5.	Registration of continuing students	19.07.2018 to 21.07.2018	17.01.2019 to 19.01.2019
6.	Registration of continuing students with late fee	23.07.2018 to 25.07.2018	21.01.2019 to 23.01.2019
7.	Commencement of classes	23.07.2018	21.01.2019
8.	Addition of courses	09.08.2018	01.02.2019
9.	Withdrawal of courses without charges	09.08.2018	01.02.2019
10.	Mid-semester examination	19.09.2018 to 29.09.2018	25.03.2019 to 05.04.2019
11.	Mid-semester report by Instructor to Dean	06.10.2018	12.04.2019
12.	Withdrawal of courses with charges	07.10.2018	12.04.2019
13.	Sports and Cultural Activities	-	10.04.2019 to 13.04.2019
14.	Diwali Holidays	04.11.2018 to 11.11.2018	-
15.	End-semester examination	11.12.2018 to 22.12.2018	03.06.2019 to 14.06.2019
16.	Semester break	23.12.2018 to 16.01.2019	15.06.2019 to 21.07.2019
17.	Last date for submission of Results:		
	➤ Instructor to Dean	29.12.2018	21.06.2019
	➤ Dean to Registrar	31.12.2018	24.06.2019
27.	Collation of Result	03.01.2018	27.06.2019

Semester = 21 weeks (each)

**NOTE:** If the date fixed happens to be a holiday, the next working day will be considered as the date fixed for a particular purpose.