

PROSPECTUS



DIPLOMA PROGRAMME

IN

(Fruit & Vegetable Processing and Bakery Products)

2018-19

**DR YASHWANT SINGH PARMAR UNIVERSITY OF
HORTICULTURE AND FORESTRY
NAUNI-SOLAN (HP) – 173 230 (INDIA)**

IMPORTANT DATES

Sr No	Particulars	Date
1.	Last date for receipt of application	17 th January, 2019
2.	Date of counselling	19 th January, 2019

CHECK LIST FOR SUBMISSION OF APPLICATION FORM

- Duly completely filled in Application Form
- 10th certificate (for date of birth)
- 10+2 detail of marks certificate
- Character certificate from head of the school/ institution last attended/ from a gazetted officer/ concerned Gram Panchayat Pradhan.
- Self-attested copy of SC/ ST(if applicable)

IMPORTANT NOTES

1. It is advised to ensure correctness of your mailing address, PIN CODE and telephone number with STD Code.
2. Application form can be sent by registered/ speed post in the name of the Deputy Registrar (Academic), Office of the Registrar, Dr Yashwant Singh Parmar University of Horticulture & Forestry, Nauni-Solan (HP)–173 230. **No application through courier service shall be accepted. The University shall not be responsible for any postal delay.**
3. Application form can also be submitted by hand in the office of the Registrar, Room No. 213, Administrative Block, Dr Yashwant Singh Parmar University of Horticulture & Forestry, Nauni-Solan (HP) – 173 230.
4. The cost of prospectus-cum-application form is non-refundable.
5. Candidates will have to make their own boarding/ lodging arrangements.

Price:

General Category Candidates: ₹100/-
SC/ST Category Candidates: ₹50/-

DISCLAIMER

1. The information contained in this Prospectus is of general nature for the candidates seeking admission in Diploma Programme of the University. It is neither an exhaustive nor a legal document. The information contained herein is believed to be correct at the time of publication. However, the University reserves the right to make any alteration without any notice in the provisions made in the prospectus, whereupon, the University will not be responsible for any hardship or expense incurred by any student or any other person for such changes, additions, omissions or errors, no matter how they are caused.

2. Candidates are advised to refer to the Academic Regulations and other Statutory/ Administrative provisions applicable on a particular point of time on various aspects, viz., system of education in the University, etc. They should also note that the provisions of the Act, Statutes and Academic Regulations or any other legal/ administrative notifications, orders, instructions and fee structure can be changed by the Competent Authority at any time without any prior notice.

CHAPTER- I

GENERAL INFORMATION

1.1 Historical Background

Dr. Yashwant Singh Parmar University of Horticulture and Forestry, Nauni, Solan, was established on 1st December, 1985 with the objective to promote education, research and extension education in the fields of horticulture, forestry and allied disciplines. Late Dr. Yashwant Singh Parmar, the 1st Chief Minister and the architect of Himachal Pradesh perceived the importance of horticulture and forestry to develop and improve the State economy which led to the establishment of this University. Its history lies in erstwhile Himachal Agricultural College, Solan, established in 1962 and affiliated to the Punjab University. It became one of the Agriculture campuses of Himachal Pradesh University on its formation in 1970. Consequent upon the establishment of Himachal Pradesh Krishi Vishvavidyalaya in 1978, this campus became its Horticulture Complex and finally in 1985, assumed the status of a State University, being the only University in the country engaged exclusively in teaching, research and extension in horticulture and forestry.

The University is located at Nauni in Solan district of Himachal Pradesh, 13 km from Solan on Solan-Rajgarh Road, at an elevation of 1300 metres above mean sea level. Solan town is situated on national highway (NH-22) and is well connected by train and bus services. The Department of Food Science and Technology located within the College of Horticulture, offers undergraduate and postgraduate programmes of study supported by well-trained faculty. A two year M Sc and three year Ph D programme is formulated for developing competent Food technologist for whom significant job opportunities exist in this country and abroad. The course is based on basic sciences involved viz. Food Chemistry, Biochemistry, Food Microbiology, Food Preservation, Food Processing and genetically modified foods. The department is equipped with FSSAI Number Fruit Processing Unit for pilot scale testing of technologies, providing *in-plant* training and imparting community canning service. Presently the department is offering specialization in Post Harvest Physiology/Handling and Management, Agro-processing of Horticultural Produce, Fermentation Technology and Value Addition of Food Industries Waste/Residue.

The University has three constituent colleges, out of which, two are located at the main campus Nauni, one for horticulture and the other for forestry, The third College i.e., College of Horticulture & Forestry is located at Neri in Hamirpur District on Nadaun-Hamirpur state highway, about 6 Km from Hamirpur town. The Diploma course on “**Fruit and Vegetable Processing and Bakery Product**” is being run by the Department of Food Science and Technology under College of Horticulture. The infrastructure facilities created to run this diploma course is by the Mission Directorate cum Directorate of Industries, Government of Himachal Pradesh. The department is having well qualified with experience in fruit and vegetable processing.

CHAPTER-II

ADMISSION RULES

2.1 Diploma Programme

The programme is practical oriented. As per letter No. L&E(Emp)SDA Scheme-2013-Inst.Emplmnt-dr.y.s.parmaruniv- dated 3rd September, 2016 from the Director Employment, Department of Labour & Employment, government of Himachal Pradesh, Shimla, the eligible applicant pursuing this diploma course may apply for Skill Development Allowance on the prescribed form in the concerned Employment Exchange.

Detail and eligibility conditions for Skill Development Allowance can be accessed on the website of this Department at www.himachal.nic.in/employment.

2.2 Admission Capacity: There are 35 seats and are open for all.

2.3 Minimum Qualification

10+2 or equivalent examination from a recognized University/ Board with a minimum of 40% aggregate marks (35% marks in case of SC/ ST).

2.4 Basis of Admission

The basis of admission shall be merit as determined by the 10+2 examination. In case two or more candidates obtain the same percentage of marks, the elder in age shall be considered for admission.

2.5 Reservation of Seats

22.5% of the total seats shall be reserved for scheduled caste (15%) and scheduled tribe (7.5%). The benefit of this reservation shall be applicable to the bonafide residents of Himachal Pradesh. In case the candidates in either of the two categories are not available, the seat(s) will be interchangeable.

2.6 Medical Fitness

Admission shall be subject to the applicant being declared medically fit by the Medical Officer.

2.7 Refusal of Admission

The past conduct of a candidate shall be considered while deciding his/ her admission. If it is found that the candidate has been indulging in act of indiscipline or guilty of having organized unlawful activities, he/ she will be refused admission by the admission committee.

The Vice-Chancellor reserves the right to refuse admission to any candidate, whose admission in his opinion, is not in the interest of the University.

2.8 Advisement

Newly admitted students shall present themselves to the Dean of the College on the day notified by the Registrar for advisement.

2.9 Details of Fee

Particulars	Fee (₹)
1 st Semester	3000
2 nd Semester	2000

2.10 Dress Code

Formal dress and white lab coat is compulsory.

CHAPTER-III

COUNSELLING

The admissions for the available seats, category-wise, shall be made through counselling according to the merit drawn on the basis of marks obtained in 10+2 level. No separate letter will be issued for attending the counselling.

NOTE:

- i) The candidate who brings incomplete certificates at the time of counselling shall be rejected there and then by the counselling committee.
- ii) It is mandatory for the candidate to report for counselling on the specified date and time and put signatures in the appropriate register kept for the purpose beyond which his/ her candidature will not be entertained and his/ her right to admission will be forfeited.
- iii) It will be the sole responsibility of the candidate to check up his/ her selection.

The counselling shall be conducted as per the following procedure:-

- 3.1 The candidates attending the counselling shall be required to present themselves at counselling venue and mark their attendance in the prescribed register with date and time.
- 3.2 Personal appearance before the counselling committee is compulsory; otherwise the offer of seat shall be treated as withdrawn.
- 3.3 Candidates found indulging in impersonation will be debarred from counselling and shall be dealt with as per Law.
- 3.4 The candidates appearing for counselling should bring the following documents **IN ORIGINAL** along with **a set of attested copies** of all the original certificates for verification failing which they shall not be allowed to participate in the counselling:-

- i) 10th certificate (for date of birth)
- ii) 10+2 detail of marks certificate
- iii) Character certificate from the school/ institution last attended/from a gazetted officer/Pradhan, concerned gram panchayat

Under no circumstances candidates without original certificates shall be allowed to participate in the counselling.

3.5 Right of Petition

No Representation/ petition against the selection will be entertained after the lapse of one month from the date of counselling.

CHAPTER-IV

INSTRUCTIONS/ REGULATIONS REGARDING RAGGING

4.1 Ragging

Ragging in any form is strictly banned and is a cognizable offence as per the directions of Hon'ble Supreme Court. If any incident of ragging comes to the notice of the authority, the authority would take stern action including expulsion from the University/ Institution as per Academic Regulations. At the time of admission, every student and his/ her parents shall be required to sign a declaration in the format (as per annexure-I) that on admission he/she submits himself/herself to the several authorities of the University who may be vested with the powers to exercise discipline under the Act, the Statutes and the Academic Regulations that have been framed there-under by the University.

4.2 Preamble

Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in-discipline activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear of apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment to embarrassment so as to adversely affect the physique or psyche of such fresher or any student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in the University. Therefore, to provide conducive and healthy environment for proper physical and psychological development of all students, the Dr. Yashwant Singh Parmar University of Horticulture and Forestry in accordance with the UGC guidelines and the Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act, 2009, brings forth the Regulations to curb the menace of ragging.

4.3 Ragging includes the following acts:

- i) any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any fresher or any other student.
- ii) indulging in rowdy or in-disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- iii) asking any student to do any act or perform something which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of a fresher or any other student.
- iv) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- v) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- vi) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.

- vii) any act of physical abuse including all variants of it; sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health of a person.
- viii) any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- ix) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4.4 Administrative Action in the event of Ragging:

The University shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:

The Anti-ragging Committee of the University shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-ragging Squad. The Anti-ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments:

- cancellation of admission
- suspension from attending the classes
- withholding/ withdrawing scholarship/ fellowship and other benefits
- debarring from appearing in any test/ examination or other evaluation process
- withholding results
- debarring from representing the University in any regional, national or international meet, tournament, youth festival, etc
- suspension/ expulsion from the hostel
- rustication from the University for period ranging from one to four semesters
- expulsion from the University and consequent debarring from admission to any other institution/ university for a specified period.
- Fine of ₹ 25,000/-
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the University shall resort to collective punishment as a deterrent to ensure community pressure on the potential ragers.

4.5 Action to be taken by the Vice-Chancellor:

On the receipt of any information concerning any reported incident of ragging, the Vice-Chancellor shall immediately determine, if a case under the penal laws is made out and if so, either on his/her own or through a member of the anti-ragging committee authorized by him/her in this behalf, proceed to file a first information report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:-

- i) Abetment to ragging
- ii) Criminal conspiracy to rag
- iii) Unlawful assembly and rioting while ragging
- iv) public nuisance created during ragging
- v) violation of decency and morals through ragging
- vi) injury to body, causing hurt or grievous hurt
- vii) wrongful restraint
- viii) wrongful confinement
- ix) use of criminal force
- x) assault as well as sexual offences or unnatural offences
- xi) extortion
- xii) criminal trespass
- xiii) offences against property
- xiv) criminal intimidation
- xv) attempts to commit any or all of the above mentioned offences against the victim(s)
- xvi) threat to commit any or all of the above mentioned offences against the victim(s)
- xvii) physical or psychological humiliation
- xviii) all other offences following from the definition of “Ragging”

Provided further that the University shall also continue with its own enquiry initiated under this regulation and other measures without waiting for action on the part of the police/ local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

Contacts in case of “Ragging”

Fax No. 01792-252 242 and 01792-252 009

Web site: www.yspuniversity.ac.in

Sr No	Designation	E-mail Address	Telephone Numbers (10.00 AM to 5.00 PM)
1.	Vice-Chancellor	vcuhf@yahoo.com	01792-252363
2.	Dean, College of Horticulture	deancoh.uhf@gmail.com	01792-252344
3.	Dean, College of Forestry	dean_cof@yahoo.co.in	01792-252354
4.	Students’ Welfare Officer	swo1985uhf@gmail.com	01792-252312
5.	Registrar	regr.uhf@rediffmail.com	01792-252219

UNDERTAKING BY THE STUDENT

(Note: To be submitted by the admitted candidates only)

- 1) I, _____ S/O, D/O Shri/ Smt. _____, having been admitted to _____, have received a copy of the Academic Regulations on ragging carefully read and fully understood the provisions contained in the said regulations.
- 2) I am fully aware as to what constitutes ragging and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under Academic Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment under the regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ____ day of _____ month of _____ year.

Signature of student
Name: _____

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or mis-stated therein.

Verified at _____ on this the _____ day of _____ month _____ year

Counter Signature of Parent/ Guardian

Signature of student

**Dr. Yashwant Singh Parmar University of Horticulture and Forestry
Solan-173230 (HP)**

**Application Form for Diploma in Fruit & Vegetable Processing and Bakery Products
FOR OFFICE USE**

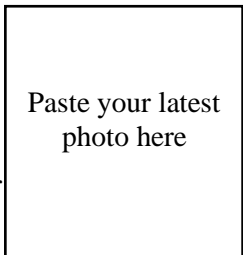
Qualifying Examination _____ Percentage of marks _____
 Category General/ SC/ ST Documents lacking _____

1. Name of the Candidate _____

2. a) Father's Name _____ Occupation _____
 b) Mother's Name _____ Occupation _____

3. Nationality _____ 4. Gender: Male/Female /Transgender _____

5. Date of Birth _____



6. Permanent Address _____ 7. Address for Correspondence _____

Pin Code _____ Phone No. _____ Pin Code _____ Phone No. _____

8. Do you belong to Scheduled Caste (SC)? Yes/No (Attach Proof)
 9. Do you belong to Scheduled Tribe (ST)? Yes/ No (Attach Proof)
 10. Have you been dropped/ suspended/ expelled/rusticated or refused admission in any University/Educational Institution in India? Yes/ No
 11. Is there any criminal charge pending against you? Yes/ No

12. Educational qualification from Matriculation onwards

Examination passed	Name of Board/ University	Year of Passing	Grade Point	Marks		Percentage of Marks
				Max. Marks	Marks Obtained	

13. Experience

Department	Post held	Pay	Date of Joining	Date of Leaving

Declaration: I solemnly declare that the statement made by me in the form is complete and true to the best of my knowledge and belief and I accept liability for action under the rules and regulations of the University for any mis-statement or concealment of facts.

Signature of the Applicant