

**APPLICATION FOR ALLOTMENT OF ACCOMMODATION IN THE MAIN CAMPUS  
Dr. YASHWANT SINGH PARMAR UNIVERSITY OF HORTICULTURE AND FORESTRY  
NAUNI, SOLAN – 173230 (HIMACHAL PRADESH)**

1. Name (In Block Letters) : \_\_\_\_\_
2. Designation : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Whether adhoc or regular employee : \_\_\_\_\_
5. Whether permanent posted or Temporarily transferred. : \_\_\_\_\_
6. a. Type of house required : \_\_\_\_\_  
(separate applications be submitted for each type of house)
- b. Required under priority or not? : \_\_\_\_\_
- c. If yes, quote the rule and stay period in case of tribal priority : \_\_\_\_\_
- d. Date of entitlement (as per pre-revised Pay Scale)
  - i. Date of Joining and grade pay between Rs.1300/-to Rs.1650/-**Type-I houses** : \_\_\_\_\_
  - ii. Date on which grade : \_\_\_\_\_
  - iii. pay fixed/reached between Rs.1900/- to Rs.3600/-**Type-II houses** : \_\_\_\_\_
  - iv. Date on which grade pay fixed/reached between Rs.3800/- to Rs. 5000/-**Type-III houses** : \_\_\_\_\_
  - v. Date on which grade pay fixed/reached between Rs. 5400/- to Rs. 8400/- **Type-IV houses** : \_\_\_\_\_
  - vi. For Statutory Officers only (Presently out of four type-V houses, one is earmarked for the Registrar/other State Govt. Officers on deputation and remaining three for Deans/Directors, to be allotted as per their inter-seniority as Statutory Officer) **Type-V houses** : \_\_\_\_\_
  - vii. **Shelter accommodation for all teachers in the Campus Teacher's Hostel** : \_\_\_\_\_
  - viii. Date on which grade pay fixed/ reached a Rs.2400/-or above (Shelter accommodation for Non Teachers only) **Non Teachers' Hostel** : \_\_\_\_\_
7. Pay scale : \_\_\_\_\_
8. Present emoluments i.e. Pay Scale + GP (in pre-revised pay scale) OR Pay Matrix level in the revised Pay scale (whichever is applicable) : \_\_\_\_\_
9. Date of joining the service and total length of continuous service from joining to date : \_\_\_\_\_
10. Particulars of service rendered till date: -

Sr No	Post Held	Date of Joining	Pay Scale + GP or Pay Matrix level (whichever is applicable)	Deptt/Office	Pay fixed on joining
1					
2					
3					
4					

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-: 2 :-

11. Date of joining the present post :

12. Particulars of past service, if any before joining University service (Furnish full particulars of Institution) :

13. Whether a house within the radius of eight Km's of campus or at Solan City is owned by the applicant or his/her spouse (**Attach undertaking**):  
If the reply to column (13) above is yes, please give brief details

Whether wife/ husband of the applicant is also in University service or not :

- i. If the reply to (14) above is yes, her/his name, designation, pay scale and present emoluments (Break-up to be given)
- ii. Whether she/he has also applied for/ has been allotted accommodation
- iii. If the reply to column (ii) above is yes, please give details

I solemnly affirm and declare that the information furnished above is true and nothing has been concealed and misstated. I undertake, if any of above information is found to be incorrect, I would be ineligible for allotment of accommodation. I also affirm that I have carefully read the House Allotment Rules of Dr. Yashwant Singh Parmar University of Horticulture and Forestry, Nauni (Solan) and hereby undertake to abide by the same. The undertaking duly countersigned by my Controlling Officer is enclosed herewith for ready reference.

**Dated:-**

Signature of the applicant

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Endst. No.**

**Dated:**

Forwarded to the Estate Officer-cum-Member Secretary, House Allotment Committee, UHF, Nauni alongwith undertaking for consideration. It is also certified that the service particulars given by the applicant have been verified from his service record and nothing has been concealed or misstated.

Signature of the Controlling Officer  
(With office seal)

**UNDERTAKING**

I, \_\_\_\_\_ son of Shri \_\_\_\_\_,  
resident of village \_\_\_\_\_ Post Office \_\_\_\_\_  
Tehsil \_\_\_\_\_ District \_\_\_\_\_ and working in the department/office  
of \_\_\_\_\_ presently residing at \_\_\_\_\_  
\_\_\_\_\_ or in House No. \_\_\_\_\_  
Type \_\_\_\_\_ in Dr. Yashwant Singh Parmar University of Horticulture and  
Forestry, Nauni, Solan (HP) do solemnly declare and affirm as under: -

That I or any members of my family have not constructed/purchased any house/flat within the radius of eight kilometer from the place of my posting including Solan Town.

**OR**

That any member(s) of my family or I have constructed/purchased our own house/flat at \_\_\_\_\_ and have rented out the premises of our house. The actual income derived from the rented out house is \_\_\_\_\_ per month.

*Strike off whichever is not applicable.*

Signature of the Employee

**Counter Signature**

Controlling Officer  
(With office seal)