



**Dr. Yashwant Singh Parmar University of Horticulture & Forestry,**  
**Nauni (Solan)–173230, Himachal Pradesh**  
**Office of the Comptroller, Planning and Budget Branch**  
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No.UHF/Bud/2-123/DI/2021/- **2227-2277** Dated: Nauni the; **17/05/2023**

To

1. All the Statutory Officers, UHF, Nauni, Solan (HP).
2. The Dean, College of Horticulture & Forestry, Neri, Distt Hamirpur.
3. The Dean, College of Horticulture and Forestry at Thunag, District Mandi (HP).
4. All the Heads of the Departments/ Offices, UHF, Nauni, Solan.
5. All the Associate Directors (R&E)/Incharges Outstations including KVKs.


**Subject: Minutes of the meeting regarding targets of Domestic Income fixed for the year, 2023-2024 held on 28<sup>th</sup> April, 2023.**

Sir/Madam,

Kindly find enclosed herewith the Minutes of the meeting regarding targets of Domestic Income fixed for the year, 2023-2024 held on 28<sup>th</sup> April, 2023 under the Chairmanship of the Hon'ble Vice-Chancellor for information and immediate follow up action, on the decision taken in the said meeting under intimation to this office.

Encls. As above

Yours faithfully,


  
[D.S. Chauhan]  
HPF&AS  
Comptroller

Endst. No. Even.

Dated: Nauni the ; **17/05/2023**

Copy of the above along with enclosures are forwarded to the following for information further necessary action:

1. The Secretary to the Vice-Chancellor, UHF, Nauni, Solan (HP).
2. The Assistant Controller (Audit), UHF, Nauni, Solan (HP).
3. The Incharge, CIC, UHF, Nauni-Solan with the request to upload the same on official website of the University for wide publicity.
4. The Assistant Registrar (Inspection Wing)/Accounts, UHF, Nauni, Solan (HP).
5. The Section Officer, Pension Cell/IIW/Accounts, UHF, Nauni, Solan (HP).
6. The Superintendent, Establishment/Pay Cell, UHF, Nauni, Solan (HP).
7. Guard file.

  
[D.S. Chauhan]  
HPF&AS  
Comptroller

**Minutes of the meeting to review income targets for the financial year 2022-2023 and fixing of targets for the Financial Year 2023-2024 held on 28<sup>th</sup> April, 2023 in Committee Room of the Vice-Chancellor Secretariat under the Chairmanship of the Hon'ble Vice-Chancellor, UHF, Nauni, Solan (HP).**

**The following were present in the meeting:**

1. Dr. Sanjeev Chauhan, Director of Research
2. Dr. Inder Dev, Director Extension Education
3. Dr. Som Dev Sharma, Dean, COH&F, Neri, Distt. Hamirpur
4. Dr. C.L. Sharma, Dean, College of Forestry
5. Dr. P.L. Sharma, Dean, COH&F, Thunag, Mandi
6. Dr. Y.R. Shukla, Librarian,
7. Dr. Rajesh Bhalla, Students Welfare Officer
8. Er. V.K. Sharma, Estate Officer
9. Dr. D.P. Sharma, Professor and Head, Department of Fruit Science
10. Dr. Subhash Verma, Professor and Head, Department of Entomology
11. Dr. Sita Ram Dhiman, Professor & Head, Department of Floriculture & LA
12. Dr. H.R. Gautam, Professor & Head, Department of Plant Pathology
13. Dr. K.K. Raina, Professor and Head, Department of Business Management
14. Dr. Happy Dev Sharma, Professor and Head, Department of Vegetable Science
15. Dr. N.S. Thakur, Professor and Head, Department of Food Science & Technology
16. Dr. Narendra Bharat, Department of Seed Science & Technology
17. Dr. M.L. Verma, Professor and Head, Department of Soil Science & WM
18. Dr. Satish Kumar Bhardwaj, Professor and Head, Department of Environmental Science
19. Dr. D.R. Bhardwaj, Professor and Head, Department of Silviculture & Agro-forestry
20. Dr. H.P. Sankhyan, Professor & Head, Department of Tree Improvement & GR
21. Dr. Nivedita Sharma, Professor and Head, Department of Basic Sciences
22. Dr. Meenu Sood, Professor & Head, Department of Forest Product
23. Dr. Atul Gupta, Associate Director, RHR&TS, Jachh, Kangra
24. Dr. Usha Sharma, Sr. Scientist, RHR&TS, Mashobra, Shimla
25. Dr. Devina Vaidya, Associate Director, RHR&TS, Bajaura
26. Dr. V.S. Rana, Associate Director, RHR&TS, RHR&TS, Dhaulakuan
27. Dr. Ashok Kumar, Associate Director, RHR&TS and KVK, Kinnaur
28. Dr. Rajiv Raina, Incharge, KVK, Chamba
29. Dr. N.S. Kaith, Incharge, KVK, Rohru (Shimla)
30. Dr. Jitender Chauhan, Sr. Scientist & Head, HRS and KVK, Kandaghat
31. Dr. Rajnish Sharma, Head, Department of Biotechnology,
32. Dr. Subhash Sharma, Head, Department of Social Sciences
33. Dr. Kehar Singh, KVK, Chamba
34. Smt. Savita Thakur, Deputy Registrar, O/O Dean, College of Horticulture

At the very outset, the Hon'ble Vice-Chancellor extended a warm welcome to all the Statutory Officer/HODs/Incharges Out stations/KVKs. Thereafter, the Hon'ble Vice-Chancellor informed that the State Government has provisioned the Grant-in-Aid of Rs. 121.90 crore [Rupees one hundred twenty-one crore ninety lakh] only against the budget estimates of Rs. 190.00 crore [Rupees one hundred ninety crore] only prepared by the University for teaching, research and extension activities of the University during the financial year 2023-2024. In order to bridge this gap, there is a dire need to enhance domestic income by optimum utilization of available resources.

The Chairman gave some suggestions/directions to all the field functionaries of this University to enhance the income of the University which were duly acknowledged by all. The important points which were emphasized upon were:


- Admission in respect of UG/PG/MBA programmes of this University may be advertised for wide publicity and the schools in the surroundings of Colleges, Regional Research Stations and


KVKs will be covered. The MBA students from Department of Business Management will visit different schools surrounding Solan.

- The Department of Fruit Science will increase its capacity to raise planting material of potential fruit varieties, so that the departmental income could be increased.
- Department of Biotechnology should also focus on producing high quality plant material through biotechnological approaches.
- Possibilities may be explored to raise Harar and Behra nursery at COH&F, Neri
- Department of Vegetable Science/Seed Science should increase production of quality seeds of the varieties that are in demand.
- Department of Vegetable Science should plan for round the year production of nursery and potted plants of potential crop varieties and publicize the same among the farmers.
- The Department of Silviculture & Agro-forestry may produce seedlings of stone fruits.
- Each functionary should explore possibility to reduce the requirement of outsourced labour/man-days by using small equipment/implements by all the functionaries of the University. ELP/RAWE students should be engaged in different farm operations, which will also help in increasing their practical experience and building confidence.
- The Associate Director (R&E), RHR&TS, Mashobra, Shimla should plan for beautification through flower pot arrangements in various parts of the station campus and create selfie points for the visitors. He should also explore the possibilities for better utilization of laboratories, and prepare short videos of various activities.
- The Associate Director (R&E), RHR&TS, Sharbo will plan for the cultivation of Kala Zeera & Kuth (medicinal herbs) in consultation with Project Director, ATMA.
- Every department/station/KVK should work on optimum utilization of land resources through cultivation/demonstration of marketable technologies. Commercial plantations should be raised for increasing income.
- Department of Business Management will prepare a Vision Document in collaboration with the Department of Basic Sciences & Biotechnology.
- The departments including CIC should focus on increasing domestic income through starting various certificate courses.
- Possibilities should be explored for conducting paid training programmes & consultancy projects.
- Possibilities should also be explored to tie up with other Government Agencies/Departments for sale of farm produce/nursery plants etc.
- Principal Investigator(s) of AICRP may spare some outsourced labour for fire-fighting and beautification of the Campus.

The Department wise domestic income realized during the financial year 2022-2023 was put forth and the Hon'ble Chairman expressed satisfaction on the efforts made by all the functionaries of the University to achieve the targets. However, in the light of the discussion held with all the field functionaries, the projected targets of income for the year 2023-2024 have been fixed as per **Annexure-I**.

The meeting ended with vote of thanks to the Chair.

  
D.S. Chauhan,  
HPF&AS  
Comptroller

Confirmed vide H-35  
  
Vice-Chancellor



**INCOME TARGETS FOR THE YEAR 2023-2024.**

(₹ in lac)

Sl. No.	Name of the Deptt./Offices/Out Stations	Projected targets fixed for the year, 2023-2024
1.	Registrar Office	120.00
2.	Comptroller Office	135.00
3.	Directorate of Research	50.00
4.	Director of Extension Education	60.00
5.	Students Welfare Organization	5.00
6.	Estate Organization	125.00
7.	Dean, College of Horticulture	900.00
8.	Dean, College of Forestry	700.00
9.	COH&F, Neri, Distt Hamirpur	1000.00
10.	COH&F, Thunag, Distt. Mandi	150.00
11.	SNS, Library	5.00
12.	Fruit Science	155.00
13.	Floriculture & Landscape Architecture	30.00
14.	Biotechnology	6.00
15.	Plant Pathology	80.00
16.	Entomology	55.00
17.	Vegetable Science	30.00
18.	Food Science & Technology	25.00
19.	Business Management	5.00
20.	Seed Science & Technology	55.00
21.	Soil Science & WM	20.00
22.	Social Sciences	5.00
23.	Tree Improvement & GR	12.00
24.	Forest Products	11.00
25.	Silviculture & Agro-forestry	40.00
26.	Basic Sciences	8.00
27.	Environment Science	6.00
28.	Computer & Instrumentation Centre	5.00
29.	University Health Centre	5.00
30.	RHR&TS, Mashobra/Kotkhai	55.00
31.	RHR&TS and KVK Sharbo	16.00
32.	RHR&TS, Bajaura	70.00
33.	RHR&TS, Jachh	44.00
34.	RH&FRS, Bhota	0.00
35.	RHR&TS, Dhaulakuan	22.00
36.	HRS and KVK Kandaghat	70.00
37.	RHRSS and KVK, Tabo	23.00
38.	LMRS, Nagrota-Bagwan	10.00
39.	KVK, Chamba	12.00
40.	KVK, Rohru	15.00
	<b>Total</b>	<b>4140.00</b>

