



No.UHF/Bud/2-36/Vol-VII/2019/- 8077 -8118


Dated : 11/09/2023

## OFFICE ORDER

It has been observed by the Hon'ble Vice-Chancellor that while proposing the members for the Spot Purchase Committee, there have been instances where the committee comprises more than three members. In order to streamline the decision-making process and ensure efficiency in procurement procedures, it has been decided that the Spot Purchase Committee should consist of maximum three members, including the Chairperson.

Henceforth, all the statutory officers/HODs/Incharges Out-stations/KVKs may ensure that the Spot Purchase Committee should consist of a maximum of three members, including the Chairperson who possesses the requisite expertise and experience in the field related to the procurement in question.

The above instructions may be noted for compliance in order to enhance the efficiency and effectiveness of the operation of the Spot Purchase Committee while maintaining transparency in the procurement process.

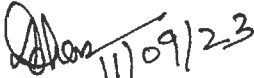
  
[D.S. Chauhan]  
HPF&AS  
Comptroller

Endst. No. As Above

Dated: Nauni, the 11/09/2023

Copy of the above is forwarded to the following for their information and necessary action:-

1. All the Statutory Officers, UHF, Nauni, Solan (HP).
2. The Dean, College of Horticulture & Forestry, Neri, Distt Hamirpur (HP).
3. The Dean, College of Horticulture and Forestry at Thunag, District Mandi.
4. All the Heads of the Departments/Offices, UHF, Nauni, Solan.
5. All the Associate Directors (R&E)/ Incharges outstations including KVKs.
6. The Secretary to the Vice-Chancellor, UHF, Nauni, Solan (HP).
7. The Professor Incharge, CIC, UHF, Nauni-Solan with the request to upload the same on official website of the University for wide publicity.
8. The Assistant Registrar, IIW/Pension, UHF, Nauni, Solan (HP).
9. The Section Officer, Pension Cell/IIW/Accounts, UHF, Nauni, Solan (HP).
10. The Superintendent, Pay Cell, UHF, Nauni, Solan (HP).
11. Guard file.

  
Comptroller