

DR. YS PUNIVERSITY OF HORTICULTURE AND FORESTRY, NAUNI, SOLAN
(HP) INDIA-173 230
DIRECTORATE OF RESEARCH



No: UHF/DR/Rectt/Forest Products/2023/- 6234-41

Dated: 26/12/23

To

Ms. Amisha Rani
D/O Shri Virender Kumar
Vaishnavi Girls Hostel,
UHF, Nauni (Solan)
(through HOD)



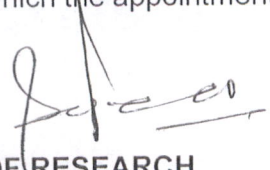
Subject: Appointment to the post of Senior Research Fellow under the project entitled "Promotion and Post-Harvest Value addition of four important herbs for improvement and livelihood security in cold desert areas of Himachal Pradesh" (Project Code No. FGI-103-22).

With reference to your application for the post of Senior Research Fellow against the Advertisement No. **02/2023** dated 30.11.2023 issued by the Professor & Head, Deptt. of Forest Products, vide No. UHF/COF/FP/6-6/2023/-1609-1628 dated 30.11.2023 and recommendations of Selection Committee, you are hereby appointed to the post of Senior Research Fellow under the project entitled "**Promotion and Post-Harvest Value addition of four important herbs for improvement and livelihood security in cold desert areas of Himachal Pradesh**" (Project Code No. FGI-103-22), operational in the Department of Forest Products, UHF, Nauni (Solan), on the following terms and conditions:

- I. that your appointment to the said post is purely temporary and can be terminated at any time without assigning any reason.
- II. that you shall be paid Rs. 35,000/-per month (fixed).
- III. that you shall be required to perform the duties comparable to your status as may be assigned to you from time to time.
- IV. that you shall not be paid any TA/DA for joining the post.
- V. **that since the post is purely temporary, you shall have no claim for regularization against the post.**
- VI. that no other service benefits are attached with the post and you will not be entitled for the benefits being enjoyed by the regular employees of this University in accordance with the rules.
- VII. that your headquarters is liable to be changed anywhere in Himachal Pradesh.
- VIII. that you shall be required to submit monthly progress report of the work done by you under the research project to the Principal Investigator/Head of the department and also maintain proper records of Research, Teaching and other experimental data and relevant records thereof, information and also account for the income, expenditure and goods vouchers etc. The necessary vouchers/receipts will be open for inspection by the University authorities.
- IX. that in case of unsatisfactory performance, the emoluments can be withdrawn.
- X. that University will not be obliged to provide any transport facility from your residence to the place of work.
- XI. that taking part in strike or creating any type of indiscipline will result to the termination from the post without serving any notice.

- XII. that you will not be entitled for any kind of leave except **15 days' casual leave, 2 days Restricted Leave** in a calendar year and maternity leave as per rules.
- XIII. That you have to serve one-month notice prior to resignation or have to deposit one-month salary on immediate resignation.
- XIV. That you shall have to execute service contract agreement in triplicate on judicial stamp paper worth Rs. 15/- at your own cost duly attested and registered with the Executive Magistrate or Notary Public **and ensure that the terms and conditions should be mentioned in accordance with appointment letter.**

In case the above terms and conditions are acceptable to you, you may report for the duty to the Professor & Head, Department of Forest Products, UH&F, Nauni (Solan) within a period of **35 days** from the issuance of this letter, failing which the appointment shall be treated as cancelled.

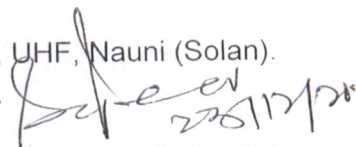

DIRECTOR OF RESEARCH

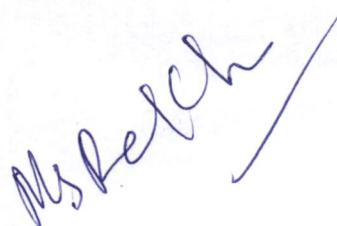
Endst. No. Even 8234-41

Dated: 26/12/23

Copy of the above is forwarded to the following for information and necessary action: -

1. The Registrar/Comptroller/ Deputy Controller (Audit), UHF, Nauni (Solan).
2. The Professor & Head, Department of Forest Products, UHF, Nauni (Solan) all relevant papers for necessary adherence of the following instructions:
 - I. He/she should terminate the services of **Ms. Amisha Rani**, immediately on the closing date of project/appointment letter or as specified in Implementation Letter of the Comptroller without waiting for any further extension from the funding agency. Any lapse on this account shall be his/her sole responsibility to avoid any legal complication at later stage.
 - II. It may be ensured that proposal for the extension of project beyond the termination date to achieve left out fiscal/physical targets should be routed through this Directorate for approval of the funding agency.
 - III. In case the project is extended by the funding agency beyond termination date and also funds are provided under salary head or approved to work without providing additional funds (if funds remain unspent under salary head of the project), he/she is required to process the fresh case for filling up of position **Senior Research Fellow** to the extended period of the project.
 - IV. He/she should not get any written/verbal consent from **Ms. Amisha Rani** engaged under the project to work at his own risk failing which he/she shall be entirely responsible for any consequences arising at later stage.
3. The Professor Incharge, Computer & Instrumentation Centre, UH&F, Nauni (Solan). He is requested to kindly upload the same on the University website.
4. The Principal Investigator of the Project (**FGI-103-22**), Department of Forest Products, UHF, Nauni (Solan).
5. The Principal Farm Manager (H), Directorate of Research, UHF, Nauni (Solan).
6. Guard File.


DIRECTOR OF RESEARCH


Ms. Amisha Rani

CIC

✓